

BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL
Wednesday, 25 February 2015

Minutes of the meeting of the Board of Governors of the City of London School held
at City of London School, Queen Victoria Street, EC4V 3AL on Wednesday, 25
February 2015 at 11.00 am

Present

Members:

Ian Seaton (Deputy Chairman)	Edward Lord
Deputy Billy Dove	Christopher Martin (External Member)
Marianne Fredericks	Sylvia Moys
Alderman David Graves	Deputy Joyce Nash
Deputy the Revd Stephen Haines	Dame Mary Richardson (External Member)
Ronel Lehmann (External Member)	Deputy James Thomson
Lord Levene of Portsoken (External Member)	Prof. Whitehouse (External Member)

Officers:

Jacqui Daniels	Town Clerk's Department
Sarah Port	Chamberlain's Department
Sarah Fletcher	Head, City of London School
Phillip Everett	City of London School
Chrissie Morgan	Director of Human Resources

The Deputy Chairman Ian Seaton in the Chair

1. APOLOGIES

Apologies were received from the Chairman Deputy Dr Giles Shilson and Sophie Fernandes.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

The Deputy Chairman declared that he was on the Education Board.

3. MINUTES

The minutes of the previous meeting, held on the 1 December 2014, were agreed as an accurate record.

Matters Arising

First Aid Training (page 2) The Head confirmed that first aid training of pupils was in progress and she continued to investigate ways of providing alternative methods of ensuring that all pupils would leave the School adequately trained.

4. DISCLOSURE AND BARRING REQUIREMENTS FOR SCHOOL GOVERNORS APPOINTED BY THE COURT OF COMMON COUNCIL

A report of the Town Clerk outlined the City of London Corporation's obligations in relation to disclosure and barring service (DBS) requirements for Chairmen,

Governors on boards of the City's independent schools, academies and one maintained school.

Governors were reminded of the importance of completing a DBS check and, if they had not already, they were encouraged to do so as soon as possible. The Board discussed the process and the Town Clerk confirmed that the certificate was transferable although you needed to register on-line for the automatic renewal service within 14 days of the certificate being issued. Governors were reminded that the HR Department would be able to advise on any specific queries.

RECEIVED.

5. HEAD'S REPORT

The Board received a report of the Head of the City of London School which updated Governors on School matters.

During the course of discussion, the following points were raised:-

- Governors congratulated all concerned on the outstanding Oxbridge offers and suggested that consideration be given to including offers to other bodies in next year's report;
- The relative benefits of both Oxford and Cambridge were referred to;
- It was noted that the Commons Education Committee had indicated that they would shortly making PSHE a compulsory subject for all year groups;
- A Governor referred to the new Medical School at the University of Buckingham and offered to encourage links between the School and the University;
- It was noted that there were a fair number of pupils studying languages and engineering at present; and
- Advice on what degrees could lead to which career was provided by the University advice service in the School and the Head advised that steps were being taken to improve this provision and to include advice and case histories from Alumni.

RESOLVED – That the:-

- 1) report be noted; and
- 2) revised Pupil & Parent Data Protection Policy be endorsed.

6. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

In answer to a Governor's question the Town Clerk reported that a Committee Dinner would be held on 17 November 2015.

7. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There were no urgent items.

8. EXCLUSION OF THE PUBLIC

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds

that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act 1972.

Item No.	Exempt Paragraphs
9 & 10	3

9. **NON-PUBLIC MINUTES**

The minutes of the meeting held on the 1 December 2014 were approved as an accurate record.

10. **HEAD'S REPORT**

The Board received a report of the Head which provided an update to Governors on admissions, staff changes, the development office and fundraising strategy update.

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

Questions were asked about progress on the Strategy Review and noise nuisance outside the School.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

The Chairman agreed that the following Governors' only items may be considered as matters of urgency.

SUMMARY OF GOVERNORS ONLY ITEM

1) TEACHERS PAY AWARD PROCESS AND THE JCC

The Board considered and approved a verbal report of the Director HR concerning the Teachers' Pay Award process and the membership of the JCC.

2) STAFFING MATTER

The Board considered a staffing matter.

The meeting ended at 12.50 pm

Chairman

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